



JUDICIAL SERVICE STAFF CO-OPERATIVE FUND

Notice No.: JUSCOFund/AGM1/2025

[Order 4 of JUSCOFund Standing Orders for Meetings and Elections]

NOTICE IS HEREBY GIVEN THAT the 2024 Annual General Meeting (AGM) of the Judicial Service Staff Co-operative Fund (JUSCOFund) Ltd will be held on **Thursday, 4th December, 2025** at **9:00am** at the **Auditorium of the Law Court Complex, Accra.**

The business of the AGM shall include the following:

1. Consideration and adoption of the:
 - a. Audited Financial Statement of Accounts for 2023-2024,
 - b. Report of the Board of Directors of JUSCOFund,
 - c. Report of the Compliance Committee,
 - d. Report of the Credit Committee, and
 - e. Report of the General Manager.
2. Election of Members of the
 - a. Board of Directors,
 - b. Compliance Committee, and
 - c. Credit Committee.
3. Resolutions:
 - a. Declaration of dividends,
 - b. Review of the minimum capital.
4. Launch of the JUSCOFund USSD
5. Launch of the Judicial City Estates Projects.

DATED AT THE JUSCOFUND HEAD OFFICE, SUPREME COURT PREMISES, ACCRA]
THIS, 4TH DAY OF NOVEMBER, 2024.

SGD
ABDULAI YAKUBU
(BOARD SECRETARY)

CC: THE NATIONAL PRESIDENT, JUSAG
THE BOARD CHAIRMAN, JUSCOFUND

BASIC GUIDELINES FOR THE AGM 2025

1. All members are encouraged to read the 2025 Standing Orders for Meetings and Elections, and the 2023 Bye-Laws of JUSCOFund to be abreast of the operations of the Fund and meetings. Copies are attached.

How do I attend?

2. All members of JUSCOFund qualify to attend and participate in the AGM. A member might have purchased/held the minimum share of Ghs 200.00 and made at least one-month contributions. Read **Order 7** of the Standing Order and **Article 33** of the Bye-Laws for more.
3. Members can participate in-person or virtually (via zoom). JUSCOFund would provide meals for members who attend in-person. However, members are to provide their own accommodation and transport.
4. All members are to register to participate in-person or via zoom. To register to participate click **HERE** to complete the registration form. Deadline for Registration is **30th November, 2025**.

Motions, comments, questions

5. In order to aid planning and in line with **Order 9 Rule 4** of the JUSCOFund Standing Orders, Members who intend to move motions, ask questions, or make comments at the meeting are encouraged to submit memos, questions, motions or inquiries in relation to the AGM through email juscofund@gmail.com. For more information Call or 025-717-2233 for guidance.

Elections

6. Portfolios available for elections are Board of Directors (5 members), Compliance Committee (2 members) and Credit Committee (2members).
7. Members interested in contesting to serve in the Board, Compliance and Credit Committees are advised to read **Part III (From Order 12 to 29, particularly Order 15)**.
8. Nominations for Board and Committee elections opens on **10th November, 2025 and closes on 18th November, 2025**. Click **HERE** to download copy of the Notice of Opening of Elections.

9. To download nominations forms, Click **JUSCOFund Nomination Forms**. Follow the instructions on the form and notice to complete and submit your nomination.
10. Vetting of Aspirants will take place on **Friday, 21st November, 2025**.
11. Balloting is scheduled for **Friday, 28th November, 2025**.
12. Elections date is on **Thursday, 4th December, 2025**.

AGM Resources

13. Details of AGM Resources including financial reports, general reports, and programme outline will be send to members through their registered emails.

DATED AT THE SUPREME COURT BUILDING, ACCRA]
THIS 4TH DAY OF NOVEMBER, 2025.
BY ORDER OF THE BOARD OF DIRECTORS.



ABDULAI YAKUBU, BOARD SECRETARY, JUSCOFund