



JUDICIAL SERVICE STAFF CO-OPERATIVE FUND

Notice No.: JUSCOFund/AGM1/2025

[Order 4 of JUSCOFund Standing Orders for Meetings and Elections]

NOTICE IS HEREBY GIVEN THAT the 2024 Annual General Meeting (AGM) of the Judicial Service Staff Co-operative Fund (JUSCOFund) Ltd will be held on **Thursday, 4th December, 2025** at **9:00am** at the **Auditorium of the Law Court Complex, Accra.**

The business of the AGM shall include the following:

1. Consideration and adoption of the:
 - a. Audited Financial Statement of Accounts for 2023-2024,
 - b. Report of the Board of Directors of JUSCOFund,
 - c. Report of the Compliance Committee,
 - d. Report of the Credit Committee, and
 - e. Report of the General Manager.
2. Election of Members of the
 - a. Board of Directors,
 - b. Compliance Committee, and
 - c. Credit Committee.
3. Resolutions:
 - a. Declaration of dividends,
 - b. Review of the minimum capital.
4. Launch of the JUSCOFund USSD
5. Launch of the Judicial City Estates

DATED AT THE JUSCOFUND HEAD OFFICE, SUPREME COURT PREMISES, ACCRA]
THIS, 4TH DAY OF NOVEMBER, 2024.

ABDULAI YAKUBU
(BOARD SECRETARY)

CC: THE NATIONAL PRESIDENT, JUSAG
THE BOARD CHAIRMAN, JUSCOFUND

BASIC GUIDELINES FOR THE AGM 2025

1. All members are encouraged to read the 2025 Standing Orders for Meetings and Elections, and the 2023 Bye-Laws of JUSCOFund to be abreast of the operations of the Fund and meetings. Copies are attached.

Motions, comments, questions

2. In order to aid planning and in line with **Order 9 Rule 4** of the JUSCOFund Standing Orders, Members who intend to move motions, ask questions, or make comments at the meeting are encouraged to submit memos, questions, motions or inquiries in relation to the AGM through email juscofund@gmail.com. For more information Call or 025-717-2233 or visit www.jusag.org for more.

Who qualifies to attend and Vote?

3. Ordinary members in good standing (i.e. members who have not defaulted in payment of shares, contributions, and other obligations). **See Article 33 of Bye-Laws and Order 7 of Standing Orders.**

Qualification for Elections

4. Members interested in contesting to serve in the Board, Compliance and Credit Committees are advised to read **Part III (From Order 12 to 29, particularly Order 15).**
5. The Elections Committee shall issue notice of opening of nomination and further guidelines on elections in due course.

AGM Resources

6. Details of AGM Resources including financial reports, general reports, and programme outline will be send to members through their registered emails.

Mode of Participation

7. Members may participate in-person or virtually. Zoom link would be provided later.

DATED AT THE SUPREME COURT BUILDING, ACCRA]
THIS 4TH DAY OF NOVEMBER, 2025.
BY ORDER OF THE BOARD OF DIRECTORS.



ABDULAI YAKUBU, BOARD SECRETARY, JUSCOFund